

---

## FREQUENTLY ASKED QUESTIONS ABOUT INTERNSHIPS

### Which internship vacancies are available?

On our website under [www.metallo.com/nl/jobs](http://www.metallo.com/nl/jobs) you can find an overview of all available internships. If you don't find an internship that matches your preferences, please send us your CV via 'spontaneous application' with an accompanying letter explaining why, where and when you would like to do an internship with us. Also make sure to mention the duration and conditions of your internship assignment. You can use the document 'internship application' which can be found in the download area.

We welcome students for all kinds of internships, from a short internship of three days (browsing work placements) to an internship of several months and even years through projects with universities.

### Which study programmes are eligible for an internship at Metallo Belgium?

We offer internships for students with a variety of study backgrounds, ranging from secondary to doctoral, but we are also open to other types of internships as long as they are legally permitted. We have already gained experience in assisting students specialized in metallurgy, (chemical) process techniques, automation, electro-mechanics, logistics, finance, communication, legal, HR, lab, and sales marketing.

### Can I make my final thesis or master thesis in cooperation with Metallo Belgium?

Certainly, you can make your final thesis or master's thesis together with our specialists. Contact us via [HR@metallo.com](mailto:HR@metallo.com) and provide more information about the conditions for your final thesis or Master's thesis assignment.

### Can I combine my GIP (Integrated Test) with an internship?

We offer various internships for students from different fields of secondary education. It is possible to combine the internship with a GIP. In this way, as a student, you can get to know our company in advance and discuss your GIP. During your internship you can then elaborate even more deeply on the various elements of your GIP.

### Is it possible to do an internship abroad?

This is only possible to a limited extent, i.e. only to our site in Spain (Metallo Spain) which is located in Berango (the North of Spain). You can find an overview of all our open internship assignments on [www.metallo.com/nl/jobs](http://www.metallo.com/nl/jobs). If you wish to apply for an internship that is not listed, apply via 'spontaneous application' or send an e-mail to [hr@metallo.com](mailto:hr@metallo.com) with your CV, application letter and, if appropriate, some more information about possible internship assignments you would like to do.

In addition, be sure to indicate in which period you would like to do your internship.

### Do I need to be connected to a school or university for an internship?

You must be registered at a school, college or university for the entire duration of your internship. Unless you are registered as unemployed and you are doing an internship via VDAB or another supporting non-profit organization.

### Do I need to have friends or family at Metallo to qualify for an internship?

No. We do expect you to meet the desired (educational) conditions and to have the right mindset.

### How can I apply for an internship?

For internships combined with a final thesis or master thesis: You can find an overview of all our open internship assignments at [www.metallo.com/nl/jobs](http://www.metallo.com/nl/jobs). If you wish to apply for an internship that is not listed, apply via 'spontaneous application' or send an e-mail to [HR@metallo.com](mailto:HR@metallo.com) with your CV, application letter and, if appropriate, some more information about possible internship assignments you would like to do. In addition, make sure to indicate in which period you would like to do your internship.



---

### **What steps do I need to take in order to do an internship?**

After we have received your CV and information, you will receive an invitation for an interview or a rejection if you do not meet the internship requirements. During the introductory interview, we will discuss our expectations and your objectives for the internship on both sides. You will be given the opportunity to ask all your questions; it would be nice if you could prepare yourself for this already. Based on the interview and the available placements and/or available internal supervisor, we will then decide whether or not to award you an internship placement. If we offer you an internship placement, we will contact you again for the internship contract and, if necessary, the medical examination.

### **Where can I ask more questions about internships at Metallo?**

Do you still have a question? Don't hesitate to contact us via [HR@metallo.com](mailto:HR@metallo.com) or call 0032/14.609.475.

### **Can I reach Metallo Belgium by public transport?**

Our site in Beerse is only accessible to a limited extent by public transport.

### **How can I reach the Metallo Belgium site in Beerse?**

Metallo Belgium is located in the province of Antwerp, more specifically in Beerse, in the Northern "Kempen" not very far from the Dutch border. From the Antwerp ring road, it still takes at least 35 minutes to get to Beerse.

### **Where should I apply for a job interview at Metallo Belgium?**

For a job interview at Metallo Belgium, you must always present yourself at Vaartstraat 59 in Beerse at the North entrance (on the side of the canal – so NOT at the side where the trucks have to register).

Note: except if stated otherwise in the e-mail we sent you.